# CoIIN 2 Kickoff Meeting Summary

**Date: May 19, 2021**

**Time: 1:30pm-2:45pm EST**

The purpose of the meeting was to:

1. Begin to build a rapport among the members of this Collaborative Improvement & Innovation Network (CoIIN)
2. Review how a CoIIN works and the Plan, Do, Study, Act (PDSA) approach to quality improvement
3. Decide collectively on one or two goals that state teams in the CoIIN will pursue, indicators that can track progress toward the goal(s)
4. Identify potential additional members to engage for state teams

# Introductions

Group members introduced themselves and identified areas of their jobs in which they are experts.

# Learning Session

**CoIIN approach and PDSA cycle:** The group discussed the structure and purpose of a CoIIN. We discussed the Plan, Do, Study, and Act (PDSA) cycle and how this will apply to the NDTAC CoIIN structure. Group members had questions on the scalability of the process, capacity to fully engage in the CoIIN process, the type of goals that would fit into the process.

# Setting Our CoIIN’s Goal

We began the goal setting process presenting the options of a focus on process outcome related to data collection (e.g., process for collecting outcomes and/or follow-up data after students leave facilities) or a focus on a short-term student outcome (e.g., students’ transition experiences). The group agreed that team should have both foci and members can decide which focus for their state and would look to states that do one or the other well for peer learning. The group discussed some improved processes and outcomes they wanted for their states; however, we did not finalize an overarching goal for our CoIIN.

# NOTES:

* A poll will be sent out with the follow up email. Please respond and Obioma will send out the next meeting invite based on the responses received. Please understand that majority is considered when determining dates and times for meetings.
* Please reach to Obioma with any questions or requests regarding CoIIN 2: [ookogbue@childtrends.org](mailto:ookogbue@childtrends.org)