# CoP 1 August Meeting Summary

**Date: August 18, 2021**

**Time: 2pm-3pm EST**

**Attendees: Mary Chown, Michaela Rizzo, Daron Clark, Moi Boudoir, Amber Graves, Andrea Packheiser, Jackie Jacobson, Yutzil Becker, Jessie Murray**

The group Welcomed Jessie Murray from VT. She is new to the group and has been working in her position for just over a week. She has worked in Higher Education for the past 8 years and is transitioning into state education.

## COVID 19 and the emerging D Variant

Open conversation and resources shared amongst members.

* Mary shared with the group where COVID information is available on the NDTAC main website and explained that this list will be updated in the coming weeks.
* Andrea shared that South Dakota as a state has been generally relaxed about COVID-19 but that may change if it becomes federally mandated to close schools.
* Jessie Murray shared that Vermont is on the opposite end of the spectrum and has been strict about COVID-19 since the beginning of the pandemic. Vermont has one of the highest rates of vaccination in the country. She shared that schools will start with full masking for everyone.

## Open conversation and sharing regarding monitoring of subgrantees

**What works in your state/how do you perform monitoring?**

**What are the challenges you have encountered?**

**Has COVID been a barrier to monitoring your subgrantees?**

* Mary stated that If state coordinators are having trouble finding state monitoring records, ask if there is consolidated monitoring in your state and check with that office. Many CoP members acknowledged that there is consolidated monitoring in their State and that they have access to past monitoring.
* Andrea P. shared that South Dakota has a consolidated monitoring plan. She shared a monitoring schedule that was put into place before the pandemic, as well as the Monitoring Document with questions to the facilities. Andrea created a Risk Assessment with a scoring guide that she shared with the group.
* Moi B. shared that he is in charge of not only TIPD but foster care program as well. He will have an onsite visit soon after he suspects misuse of funds from a facility that has carried over a large portion of funds. Moi will share some documents that he uses in his State.
* Jackie J. shared that the juvenile centers get monitored every year and the others get monitored in a 3 year rotation. Monitoring has been conducted virtually with cameras on. Jackie said they shared their screens with the list of questions so they could follow along. Jordan also shared that they have conducted virtual visits using Zoom.

## Review of Monitoring resources available to State Coordinators

* TIPD Coordinators Handbook
* TIPD Administration Toolkit
* Monitoring Checklist/rubric Templates

Note: The next meeting will be held on September 15, 2021 from 2 to 3 pm. The topic will be Annual Count.