Session Description

This one-hour session will provide a space where SCs can discuss what an allowable, appropriate, and innovative use of funds looks like in their State. In this session, groups will consider the common misuses of funds and describe the process for addressing such situations. The groups will also have the opportunity to review the decision process for considering and approving allowable uses of funds. Some of the time will also be dedicated to discussing approaches to support subgrantees that are underspending funds and ideas for using carryover funds.

Resources

- [TIPD main page](#)
- [Non-Regulatory Guidance](#)
- [NDTAC Tip Sheet – The Use of Title 1, Part D Funds – Decision Process – 2023 (ed.gov)](#)
- Use of Funds Webinar: [February 2023 NDTAC Webinar: Use of Funds | NDTAC: Technical Assistance Center for the Education of Youth Who Are Neglected, Delinquent, or At-Risk](#)
- Subpart 1 Statute: [Title I, Part D Statute | NDTAC: Technical Assistance Center for the Education of Youth Who Are Neglected, Delinquent, or At-Risk](#)
- Subpart 1 Non-regulatory guidance: [Title I, Part D Nonregulatory Guidance State Agency Programs (Part D, Subpart 1) | NDTAC: Technical Assistance Center for the Education of Youth Who Are Neglected, Delinquent, or At-Risk](#)
- Subpart 2 Statute: [Title I, Part D Statute | NDTAC: Technical Assistance Center for the Education of Youth Who Are Neglected, Delinquent, or At-Risk](#)
- Subpart 2 Non-regulatory guidance: [Title I, Part D Nonregulatory Guidance Local Programs For At-Risk Youth (Part D, Subpart 2) | NDTAC: Technical Assistance Center for the Education of Youth Who Are Neglected, Delinquent, or At-Risk](#)
- Use of Funds Decision Making Tip Sheet [NDTAC Tip Sheet—The Use of Title I, Part D Funds Decision-Making Tip Sheet (ed.gov)](#)
- Program Administration toolkit: [ProgramAdminPlanningToolkit_NDTAC.pdf](#)

Welcome and Introductions

a. Housekeeping
   1. 2025 State coordinators Annual Conference
   2. Office Hours reminders
   3. Upcoming February 13, 2025 webinar on FAFSA.
   4. State coordinator questions or announcements

b. Introduction of State coordinators and ice breaker
   5. What is your "go to" activity to de-stress?

6. Poll question: *How many people* have subgrantees who are having a hard time expending their Title I, Part D funds? *What do you think are the top two or three items that subgrantees spend funds on?*

Statutory Requirements for the Use of Funds

c. Subpart 1 Statute: [Title I, Part D Statute | NDTAC: Technical Assistance Center for the Education of Youth Who Are Neglected, Delinquent, or At-Risk](#)

d. Subpart 1 Non-regulatory guidance: [Title I, Part D Nonregulatory Guidance State Agency Programs (Part D, Subpart 1) | NDTAC: Technical Assistance Center for the Education of Youth Who Are Neglected, Delinquent, or At-Risk](#)

e. Subpart 2 Statute: [Title I, Part D Statute | NDTAC: Technical Assistance Center for the Education of Youth Who Are Neglected, Delinquent, or At-Risk](#)

f. Subpart 2 Non-regulatory guidance: [Title I, Part D Nonregulatory Guidance Local Programs For Delinquent and At-Risk Youth (Part D, Subpart 2) | NDTAC: Technical Assistance Center for the Education of Youth Who Are Neglected, Delinquent, or At-Risk](#).

Title I, Part D Funding Period

- Funds awarded July 1 each year (example: FY25 funds awarded July 1, 2025)
- Funds available for 27 months (through September 30 two years after award)
- Liquidation period through January 30 of the following year
- After liquidation period, you will be contacted if there are funds remaining, in order to close out the grant.
- Example of FY 2021 Award:
  - July 1, 2021: ED awarded funds to States
  - September 30, 2023: end of obligation period
  - January 30, 2024: end of liquidation (drawdown) period
  - March 30, 2025: end of Phase 1 liquidation period

Common Uses and Misuses of Funds

a. What are the most common uses of funds for your subgrantees?

b. Are there any misuses of funds or grey-area requests that you have come across? How have you handled those?

c. What do you think is the most unique or innovative use of funds in your state?

The Decision Process

a. Allowability Scenarios and activity

b. What steps and practices have States implemented to review use of funds requests? What is the process in your state for evaluating and approving use of funds? What are some of the key elements you examine?

c. What gives you the most trouble when approving uses of funds?

d. How do you ensure that funds are being used to supplement and not supplant the basic education program in facilities?

Support on Allowable Uses of Funds

e. What types of training do you provide on the appropriate use of funds or allowable activities?

f. What types of resources do you provide for LEAs and SAs to assist with use of funds questions?

g. What approaches are you doing to support subgrantees that are underspending funds and are there any ideas for using carryover funds?

h. What can NDTAC provide you to facilitate this process?

Closing

a. Questions and Answers

b. A reminder about our subsequent CoP dates